

**City of Stayton  
City Council Meeting Action Minutes  
February 17, 2015**

**LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON**

**Time Start: 7:00 P.M.**

**Time End: 8:05 P.M.**

**COUNCIL MEETING ATTENDANCE LOG**

<b>COUNCIL</b>	<b>STAYTON STAFF</b>
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell (arrived at 7:19 p.m.)	Katinka Bryk, Library Director
Councilor Ralph Lewis	Keith Campbell, City Administrator
Councilor Jennifer Niegel	Dan Fleishman, Director of Planning & Development
Councilor Brian Quigley	Lance Ludwick, Public Works Director
Councilor Joe Usselman	Rich Sebens, Police Chief
	Christine Shaffer, Finance Director
	David Rhoten, City Attorney

<b>AGENDA</b>	<b>ACTIONS</b>
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Introduction of New Public Works Director Lance Ludwick	Mayor Porter introduced new Public Works Director Lance Ludwick. Mr. Ludwick provided a brief background.
b. Additions to the Agenda	None
c. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None
<b>Presentations / Comments from the Public</b>	
a. James Loftus, 633 N. Third Avenue	Mr. Loftus spoke in opposition of the recent sign code enforcement.
b. Sue Harteloo, Postal Connections, 1740 Shaff Road	Ms. Harteloo spoke in opposition of the recent sign code enforcement. She is part of a group of business owners who will be reviewing the sign code and making suggestions for revisions to the Planning Commission.
c. Bre Peterson, 712 N. First Avenue	Ms. Peterson spoke in opposition of the recent sign code enforcement. She would like to keep her "A-Frame" sign up for 365 days a year.
d. Dan Brummer, 525 W. Burnett Street	Spoke briefly about a recent wildlife walk he went on.
<b>Consent Agenda</b>	
a. January 20, 2015 City Council Minutes	Motion from Councilor Quigley, seconded by Councilor Niegel, to approve the Consent Agenda. <b>Motion passed 3:0:1 (Lewis abstained).</b>
<b>Public Hearing</b>	None



<p><b>Unfinished Business</b>  <b>Follow-Up on Streets Presentation</b>  a. Staff Report – Keith Campbell</p>	<p>Mr. Campbell and Street Utility Worker Michael Bradley gave a brief follow-up presentation on information requested by the Council at the previous meeting.</p> <p>There was brief discussion from the Council and staff answered two questions from members of the audience.</p>
<p><b>New Business</b>  <b>Ordinance No. 980, Northwest Natural Franchise Agreement</b>  a. Staff Report – Keith Campbell  b. Council Deliberation  c. Council Decision</p>	<p>Mr. Campbell briefly reviewed the staff report.</p> <p>Councilor Quigley asked how the City's special legal counsel missed this error in the previously approved Franchise Agreement. Mr. Campbell was unsure how it was missed by legal counsel.</p> <p>Motion from Councilor Niegel, seconded by Councilor Lewis, to adopt Ordinance No. 980 as presented. <b>Motion passed 5:0.</b></p>
<p><b>Staff / Commission Reports</b>  <b>Finance Director's Report – Christine Shaffer</b>  a. January 2015 Monthly Finance Department Report</p> <p><b>Police Chief's Report – Rich Sebens</b>  a. January 2015 Statistical Report</p> <p><b>Public Works Director's Report</b>  a. January 2015 Operating Report</p> <p><b>Planning &amp; Development Director's Report – Dan Fleishman</b>  a. January 2015 Activities Report</p> <p><b>Library Director's Report – Katinka Bryk</b>  a. January 2015 Activities</p>	<p>Ms. Shaffer gave a brief reminder of the upcoming budget meetings in May.</p> <p>Chief Sebens spoke about the upcoming <i>Coffee with a Cop</i> event on March 12. Also, the annual K9 Run sponsored by Where to Start Fitness will be held on April 4.</p> <p>On Saturday, February 21, the Parks and Recreation Board will be holding a fundraiser event for the Pioneer Park project called Hearts for Art in the Park at the Community Center.</p> <p>Mr. Fleishman spoke briefly about his recent meeting with local business owners who will be coming together to propose amendments to the sign code at a future Planning Commission meeting.</p> <p>Ms. Bryk spoke briefly about the recent visit from author Molly Gloss as part of the Oregon Authors Series at the Library.</p>
<p><b>Presentations / Comments From the Public</b></p>	<p>None</p>

<p><b>Business from the City Administrator</b></p>	<p>Monday, February 23 at 6:00 p.m. the Council Goal Setting Session will be held at the Library in the E.G. Siegmund Meeting Room.</p>
<p><b>Business from the Mayor</b></p> <p>a. Reappointment of Griffin Green to the Parks and Recreation Board</p>	<p>Motion from Councilor Niegel, seconded by Councilor Usselman, to ratify the Mayor's reappointment of Griffin Green to the Parks and Recreation Board. <b>Motion passed 5:0.</b></p>
<p><b>Business from the Council</b></p>	<p>Councilor Quigley requested a moratorium for the next 6 months on enforcement of signs.</p> <p>The Council discussed the issue and took comments from two audience members. Staff cautioned that the Council's motion be distinct in indicating exactly what the moratorium on enforcement applies to.</p> <p>Motion from Councilor Quigley, seconded by Councilor Glidewell, to place a moratorium on the enforcement of sidewalk signs, flags, a-frames, and sale banners for up to six months or until Council takes action on changing the current language in the sign code. In addition, a work session will be scheduled for the Council to work through the sign code and make suggested changes to the Planning Commission.</p> <p><u><i>Council Discussion</i></u></p> <p>Councilor Glidewell would like to see the moratorium also include no further action on businesses that received an enforcement letter. There was no consensus from the other Council members and the motion moved forward as originally stated.</p> <p><b>Motion passed 4:1 (Lewis).</b></p> <p>Councilor Quigley inquired about whether the City had received its portion of the 2014 Stayton Sprint Triathlon proceeds from the YMCA. Ms. Shaffer stated the City had not and that the City is working to set a meeting up with the new CEO from the YMCA and this will be a topic of discussion.</p> <p>Councilor Glidewell asked if the City was aware that the YMCA office was moving into pool office. Ms. Shaffer was not aware they were making this move, and stated it is strongly discouraged. She will make contact with the CEO tomorrow.</p>

**Future Agenda Items – March 2, 2015**

- a. Marijuana Legalization Overview
- b. YMCA Update
- c. OLCC Renewals

APPROVED BY THE STAYTON CITY COUNCIL THIS 2<sup>ND</sup> DAY OF MARCH 2015, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 3/2/15

By: Henry A. Porter  
Henry A. Porter, Mayor

Date: 3/2/15

Attest: Keith D. Campbell  
Keith D. Campbell, City Administrator

Date: 3/2/15

Transcribed by: Alissa Angelo  
Alissa Angelo, Deputy City Recorder